



## HSE Coordinator

### Where Greatness Grows

The greatest achievements in history are borne from the greatness within people – where human potential meets vision, and passion fuels evolution. Unlocking this potential is the most important thing we do at Bird.

As a leader in Canadian construction for over 100 years, the impact of our team is etched deeply within the core of our legacy. Beyond Bird, this impact is felt in the fundamental aspects of our everyday lives. From the critical infrastructure we depend on, to the energy and resources that keep us moving - we are powering our communities and shaping Canada's skylines coast-to-coast. Entrenched in the foundation of a culture built more than a century ago is an enduring quest to reimagine what is possible. Our impact is greater than ever, and we are looking for those who seek to redefine their story.

We are a dynamic team of over 5,000 with a range of professions, backgrounds, and areas of expertise. This breadth of diversity in people and opportunities is one of the greatest aspects of building your career with Bird. Every trajectory looks different. At Bird, you hold the pen, and you write your story. As you unlock your potential, you are surrounded by a team that supports you every step of the way.

Be a part of our team, where we pride ourselves on the quality of our work and the way we treat each other and our partners. You will build a career and long-lasting relationships based on respect, collaboration, and a solution-focused mindset. Bird is a place where you will unlock your potential and achieve your goals.

Reporting to the HSE Manager, the HSE Coordinator will work to ensure compliance with Bird Construction Health, Safety and Environment Management Program, Occupational Health and Safety legislation, and the client site-specific requirements

This position is based in Winnipeg, MB.

### What You Will Be Working On

- Support site supervision with implementation and management of the Bird Safety Program.
- Collaboratively work with site leadership to develop and facilitate an overall proactive safety culture on the work site.
- Act as a resource to field personnel to provide coaching, mentoring, and advice on all HSE related matters.
- Ensure that hazards associated with the work site are identified, documented, and controlled.
- Ensure all incidents on the worksite are reported, investigated, and documented in accordance with Bird Construction and client requirements, and corrective action plans are implemented.
- Maintain statistics and records and monitor accident/incident frequencies and safety violations; assist in investigations and complete related documentation.
- Assist in the planning and startup of new projects with respect to site-specific safe work practices and procedures.

- Develop and maintain an HSE communication bulletin board to ensure required documentation is readily available for review.
- Ensure that safety equipment and required personal protective equipment is in place as required, and any equipment with deficiencies is removed from service and repaired or replaced.
- Facilitate toolbox and safety meetings and assist action items brought up in the HSE meetings as required.
- Ensure Bird Construction and client safe work practices, policies, and procedures are reviewed regularly through toolbox and safety meetings.
- Maintain field presence and document daily observations.
- Review field level hazard assessments, hazard identification, observation, and inspection forms daily to ensure completion and accuracy.
- Perform work site inspections in accordance with Bird Construction and client requirements.
- Facilitate orientation and training for site staff and maintain accurate records of information.
- Assist in the administration, documentation and management of the Company's COR program.
- Keep management current on the status of any issue(s) that may have an impact on the work being performed.
- Other responsibilities as required.

### **What We Are Looking For**

- 3-5 years' HSE experience, preferably in a construction environment
- National Construction Safety Officer (NCSO) or working towards certification
- Related post-secondary education or equivalent experience considered an asset
- Valid Drivers License
- Fall Protection, Confined Space Entry & Monitor and Standard First Aid certifications
- Available to work out of town based on project assignments located within Manitoba
- Have good working knowledge of local government Health & Safety Acts, Policies, Regulations, and Industry Standards as they apply to the construction industry
- Ability to forge, grow and maintain positive relationships with multiple groups
- Ability to remain objective and maintain a factual perspective when dealing with questions and inquiries
- Sense of urgency and able to manage multiple priorities simultaneously and meet the time demands of unpredictable activities, capable of handling pressure and challenges in a dynamic business environment
- Strong analytical, critical thinking, troubleshooting, problem-solving skills, and a high degree of accuracy with attention to detail
- Highly developed interpersonal, communication, and organizational skills
- Ability to deliver a message to a large group
- Ability to work collaboratively with a positive attitude
- Understand the dynamics of working with unionize and non-unionized trades.

To apply for this position, please apply directly on the website [here](#).

**We Put Safety First**

A healthy and safe work environment is non-negotiable. We build a culture of operational and psychological safety through engagement, learning and leadership.

**We Lead With Honesty**

We speak and act with integrity, clarity and care so people can trust our word and our work. Being honest means we can deliver the best outcomes and consistent results.

**We Are Stronger Together**

Success is a team effort. Our inclusive workplace enables our combined expertise, humility and creativity to unlock our greater potential.

**We Are Driven To Do Great Work**

We built our name on quality. We have a passion for excellence in our work and relationships that honours our businesses and our industry.

**We Create Opportunity**

Rooted in a solid foundation, we adapt and grow to face the future. We are committed to elevating each other to chart the best path forward in an evolving world.

Bird is committed to diversity, equity, and inclusion (DE&I). This is a core part of our culture and guides our actions and strategic priorities. We strive to create an inclusive environment where every employee can thrive and share their unique perspectives and talents. Our ongoing commitments focus on addressing inequities and promoting a better understanding of diversity to build an inclusive and fair culture. We recognize that diverse teams are more knowledgeable, perform better, and achieve greater success. As such, we are dedicated to building a workforce that reflects the diversity of the communities we serve and creating opportunities for all employees to grow and succeed.